MyLibrary User's Guide

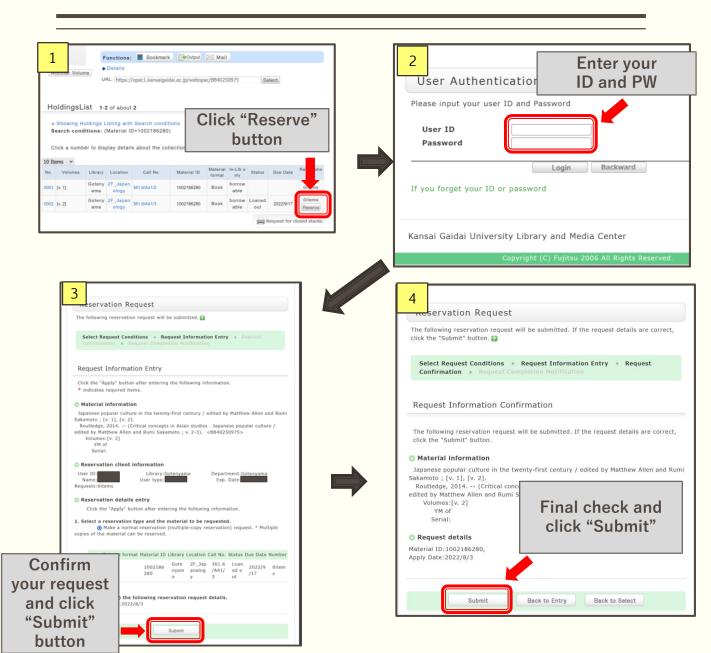
➤Reservation

≻Renew

<u>>eBooks</u>

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Reservation

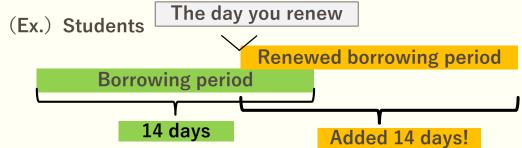


- When the book is reserved by others, it will be made in the order of application.
- **XYou can not make reservations in the following cases.**
 - When the books is NOT out on loan.
 - When you are in overdue penalty period.

Renew

You can extend your borrowing period one time before the due date.

The renewed borrowing period starts on the day you renew.



Either way to make renewal

- Renew at the circulation counter.
 (Please make sure to bring your ID card and the book you want to renew.)
- · Login to "Mylibrary" and renew on line.

Not renewable for the following cases.

- The book is overdue or you are in overdue penalty period.
- The book is reserved by other users.
- · You have renewed the book once.
- · During the long-term loan period.

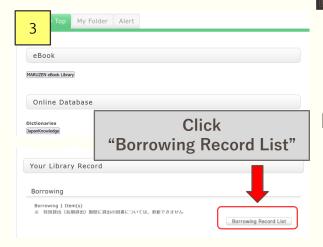


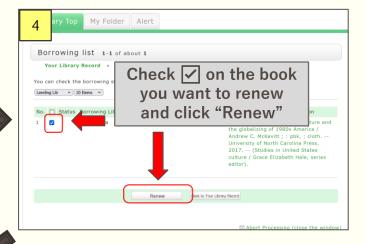


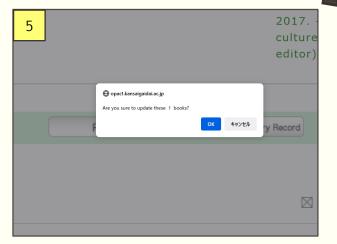
Renewals with "Mylibrary"



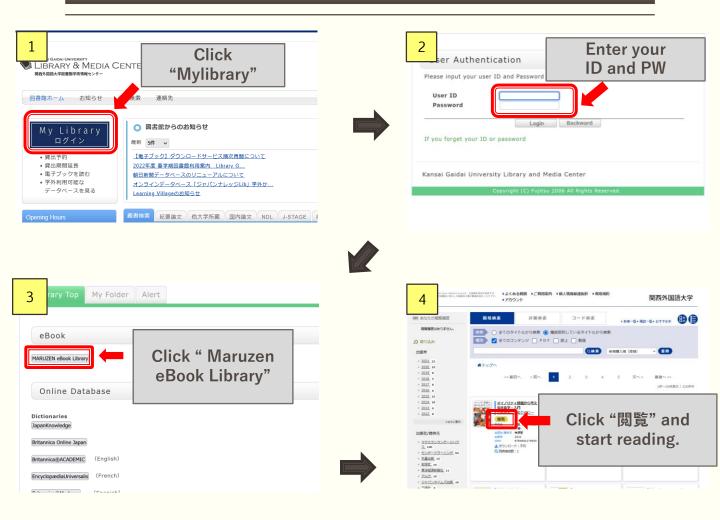








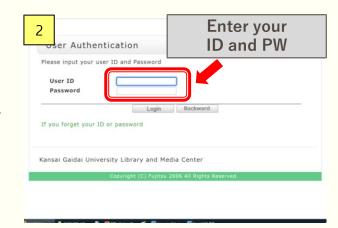
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