

Printing Instruction

Operations from the website

Printing is available **ONLY** from **laptops**. **It is not supported on smartphones**. Please save your data to OneDrive and select the file from there. The maximum file size is 30MB per file.

Please use the following PCs and browsers for operation.

System	Browser
Mac OS (12 Monterey) or above	Google Chrome Mozilla Firefox
Windows 11 Home or Pro (24H2) or above	Microsoft Edge Safari

For reliable printing, please use campus computers or PCs that meet the requirements. Using other devices may result in errors due to system limitations, and technical support will not be provided in such cases.

Preparation

- Use your own PC to send print requests.
- Save all files as PDFs before printing.
(Check the print preview first - what you see is what you get.)
- Connect to GAIDAI Wi-Fi to enable printing.

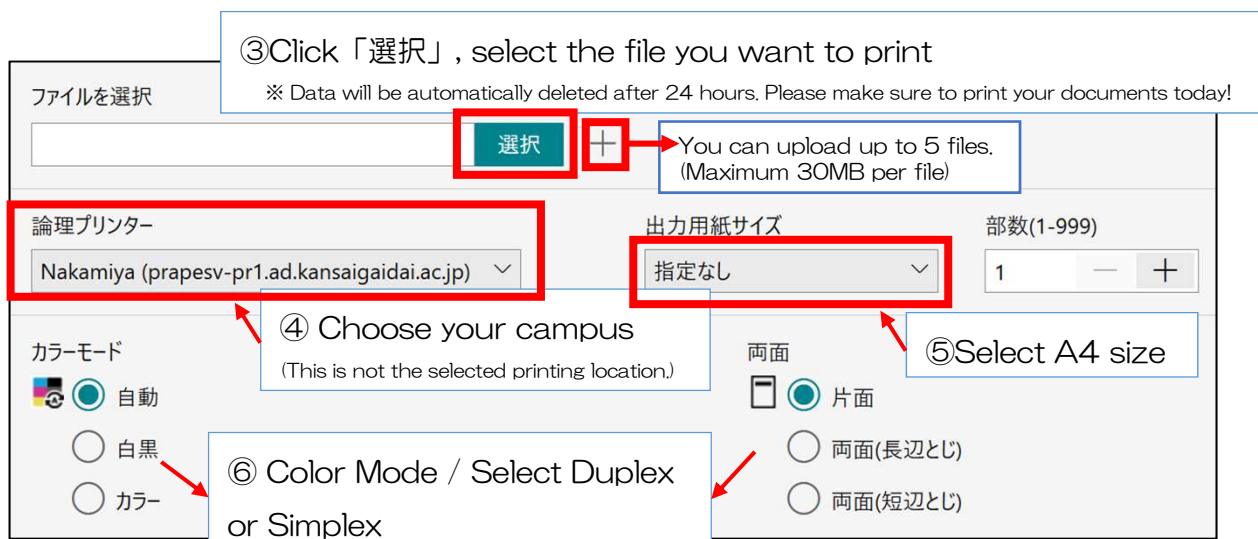
Printing Procedure

① Access this site and log in: <https://prapesv-kan.ad.kansai.gaidai.ac.jp/login>

User ID: (example) s123456 Password: gaku**** ※ID is the same with Blackboard

② Click the  menu in the top left corner of the screen.

③ Click 「選択」, select the file you want to print
※ Data will be automatically deleted after 24 hours. Please make sure to print your documents today!



④ Choose your campus
(This is not the selected printing location.)

⑤ Select A4 size

⑥ Color Mode / Select Duplex or Simplex

⑦ Click  menu in the lower right corner of the screen.

⑧ Take your student ID and go to the printer.

⑨ Hold your student ID card over the designated position on the printer and press 「スタート」 on the operation screen to print.

⑩ Please log out of the printer.